

RULES OF CONDUCT
THE ANNUAL GENERAL MEETING OF SHAREHOLDERS
PT GLOBE KITA TERANG TBK
(the "Company")
Jakarta, May 30, 2024

Shareholders and their proxies attending the Company's Annual General Meeting of Shareholders ("**Meeting**") are kindly requested to pay attention to the following matters:

1. Meeting will be conducted in Bahasa Indonesia;
2. During the Meeting, Participants must:
 - a) Not having discussions with others meeting participants that could interfere the meeting.
 - b) It is not permitted to interrupt other people's conversations/interruptions (including to Chairman of the Meeting) before the time determined by the meeting organizer.
 - c) Any shareholders physically present, not allowed to activate and/or use mobile cellphone in the meeting room so as not to interfere during meeting effectuation.
 - d) Any shareholders attend electronically, not allowed to activate the microphone mode unless being invited by the meeting organizer.
3. The Chairman of The Meeting:

Based on Article 13 Section 1 point (1) of the Company's Articles of Association, the General Meeting of Shareholders will be led by a member of the Board of Commissioners appointed by the Board of Commissioners, in the event of all members of the Board of Commissioners are absent or unable to attend, the Meeting will be led by a member of the Board of Directors appointed by the Board of Directors, as stipulated in Article 13 Section 1 point (2) of the Company's Articles of Association. In the event that all members of the Board of Commissioners or members of the Board of Directors are absent or unable to attend, the Meeting must be led by the shareholders present at the Meeting appointed from and by the Meeting's participants, in accordance with Article 13 Section 1 point (3) of the Company's Articles of Association.

The Chairman of the Meeting has the right to request that everyone who participates in the Meeting prove his/her authority to attend and vote at this Meeting.
4. This meeting will be held through physical presence as well as held electronically in accordance with the Financial Services Authority Regulation No. 16/POJK.04/2020 ("**POJK 16**"). Based on Article 8 Section (4) POJK 16, the Company limits the physical presence of shareholders either partially or completely in the electronic GMS. In this situation, the Company limits the number of Shareholders or their proxies who will be physically present to a maximum of 10 (ten) people based on the order of attendance list (first in first served).
5. Meeting's Agenda:
 1. Approval of the Company's Annual Report including the Supervisory Report of the Board of Commissioners as well as ratification of the Company's Financial Statements for the Financial Year ended on December 31, 2023 as well as providing full settlement and release of responsibilities (*acquit et de charge*) to members of the Board of Directors and Board of Commissioners of the Company for the management and supervision actions of the Company that have been carried out during the 2023 Financial Year, as long as it is reflected in the Annual Report and recorded in the Company's Financial Statements.
 2. Appointment of a Public Accountant and/or Public Accounting Firm to audit the Company's Financial Statements for the financial year ended December 31, 2024 and granting

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authority to the Company's Board of Directors with the approval of the Company's Board of Commissioners to determine the honorarium and other requirements of the appointment.

3. Approval of changes in the composition of the members of the Board of Commissioners and the Board of Directors of the Company.
4. Determination of salaries and allowances for members of the Board of Directors and determination of honorarium and/or allowances for members of the Company's Board of Commissioners.
6. Meeting's agenda will be discussed on an ongoing basis. After discussing the agenda of the Meeting, the Chairman of the Meeting will provide an opportunity for the Shareholders or their Proxies to ask questions, opinions, proposals or suggestions before making a decision on related meeting's discussion matters.
7. Prior to declare participation in the Meeting, shareholders shall read the provisions defined on Meeting convocation and other provisions related to the implementation of the Meeting based on authorities determined by the Company.
8. Shareholders who are entitled to attend the Meeting are legitimate shareholders of the Company whose names are recorded in the Register of Shareholders of the Company and in the Register of Account Holders issued by PT. Kustodian Sentral Efek Indonesia (KSEI), on May 7, 2024.
9. Invitee is Meeting participants who are present by the invitation of the Company's Board of Directors, but do not have rights to convey questions and cast opinions, or vote in the Meeting.
10. Attendance Conditions
 - 1) The participation of shareholders in the Meeting will be conduct by the following mechanism:
 - a. Attend the Meeting electronically via eASY.KSEI application by accessing the eASY.KSEI menu, eASY.KSEI Login submenu located in the AKSes facility on the <https://akses.ksei.co.id/page> (only for local individual shareholders whose shares kept in KSEI as collective custody);
 - b. Physically present at the Meeting (with a limitation on the number of attendance);
 - c. Present as Proxy:
 - i. Electronic submission (e-Proxy) via Electronic General Meeting System (eASY.KSEI) to individuals (local individuals) or Custodian Banks or Securities Companies or Independent Parties appointed by the Company, namely Securities Administration Bureau (BAE) PT Raya Saham Registra; or
 - ii. By filling out a conventional Power of Attorney form which is able to be downloaded via Company's official website <https://globekitaterang.co.id>. Stamped Power of Attorney and supporting documents are received by the Company's Corporate Secretary or the Company's Securities Administration Bureau (BAE) at the latest on the day of the Meeting before registration period of the Meeting is closed.
 - 2) Any Shareholders attend the Meeting by providing Power of Attorney electronically to the Meeting through eASY.KSEI application are requested to pay attention to the following matters:
 - a. The deadline for submitting declaration of presence, Power of Attorney and cast vote in eASY.KSEI application is 12.00 PM (Western Indonesian Time) on 1 (one) business day prior the date of the Meeting;

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- b. Local individual type shareholders who have not provided a declaration of presence or power of attorney in the eASY.KSEI application by the time limit as stipulated in point a above and wish to attend the Meeting electronically are required to register attendance in the eASY.KSEI application on the date of the Meeting until the registration period is electronically closed by the Company;
- c. Local individual type shareholders who have provided a declaration of attendance but have not cast a minimum vote for 1 (one) Meeting agenda in the eASY.KSEI application until the deadline as stipulated in point a above and wish to attend the Meeting electronically are required to register their attendance in eASY.KSEI application on the date of the Meeting until the registration period of the Meeting is electronically closed by the Company;
- d. Shareholders who have given Power of Attorney to the Proxies provided by the Company (Independent Representative) or Individual Representatives but the shareholders have not cast their votes for at least 1 (one) Meeting agenda in the eASY.KSEI application until the deadline as stipulated in point a above , then the proxies representing the shareholders are required to register attendance in the eASY.KSEI application on the date of the Meeting until the electronic registration period for the Meeting is closed by the Company;
- e. Shareholders who have given Power of Attorney to the participant/Intermediary Proxies (Custodian Bank or Securities Company) and have cast their vote through eASY.KSEI application until the time limit as stipulated in point a above, hence the representative of the proxies who has been registered in the eASY.KSEI application is required to register attendance through eASY.KSEI application on the date of the Meeting until the electronic registration period of the Meeting is closed by the Company;
- f. Shareholders who have given a declaration of attendance or given Power of Attorney to the proxy provided by the Company (Independent Representative) or Individual Representative and have cast minimum 1 (one) or to all Meeting's Agenda through eASY.KSEI application no later than the maximum limit as stipulated in point a above, the shareholders or the proxies do not need to register attendance electronically in the eASY.KSEI application on the date of the Meeting. Share ownership will be automatically calculated as a quorum of attendance and the votes that have been cast will be automatically counted in the Meeting;
- g. Any delay or failure in the electronic registration process as referred to in points b – f above for any reason, will effect shareholders or their proxies being unable to attend the Meeting electronically, and their share ownership will not be counted as a quorum for attendance of the Meeting.

11. Quorum of Attendance and Meeting Resolutions:

- 1. Resolutions of the Meeting are made by way of deliberation to reach consensus, if deliberation to reach consensus is not reached, then voting will be held.
- 2. Based on Article 14 Section 2 of the Company's Articles of Association, the quorum of attendance and the quorum of the Meeting resolution for all agenda items is carried out by following provisions:
 - a. The Meeting may be held if more than 1/2 (half) of the total shares with voting rights are present or represented at the Meeting;
 - b. Meeting resolutions are valid if approved by more than 1/2 (half) of the total shares with voting rights present at the Meeting.

12. Q&A Session:

- a. In each meeting agenda, the Chairman of the Meeting will provide opportunities for any shareholders and/or their proxies to ask questions and/or to express opinions. For each meeting agenda, there will only be one stage to ask questions and/or to express opinions with a limit of 3 (three) questions from all shareholders or the proxies of the shareholders who are physically or electronically present for each agenda item.

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- b. Questions and/or opinions only able to be submitted at a predetermined time, after the completion of the presentation of the Meeting agenda and prior voting takes place. Questions and/or opinions submitted must related to the agenda matters.
- c. Only shareholders and/or their proxies are entitled to ask questions and/or submit opinions.
- d. Shareholders who wish to ask questions should ask to raise their hands and fill out the Question Form that has been distributed. Our officers will collect an Inquiry Form that has been completely filled out by the questioner which including: the name of the Shareholder, the number of shares owned or represented and the questions to be asked. The Inquiry Form will then be taken by our officers and submitted to the Notary to check its validity and then our officers will submit the Question Form to the Chairman of the Meeting.
- e. For Shareholders who attend electronically, questions and/or opinions per Meeting agenda is able to be submitted in writing by the shareholders or proxies using the chat feature in the 'Electronic Opinions' column available on E-Meeting Hall screen in eASY.KSEI application. Questions and/or opinions able to be submitted as long as the status of the Meeting in the 'General Meeting Flow Text' column is "Discussion started for agenda item no. []".
- f. The Chairman of the Meeting will read out the questions and invite the Board of Directors and/or Board of Commissioners of the Company to provide answers or responses to each of the questions and/or opinions submitted and for this the Board of Directors and/or Board of Commissioners of the Company may also ask other competent parties to provide answer or response.
- g. The Chairman of the Meeting has the right to refuse to answer or not to respond to the questions which, according to the Chairperson of the Meeting, are not related to the agenda of the Meeting.

13. Voting Rights:

- a. Only for Shareholders of the Company whose names are recorded in the Register of Shareholders of the Company on May 7, 2024 until 04.00 PM (Western Indonesian Time) or their proxies, are entitled to cast votes.
- b. Each share entitles its holders to cast 1 (one) vote.

14. Voting Procedures

- 1) Physical Voting Procedures:
 - a. Voting will be conducted orally.
 - b. Shareholders who disagree or vote blank/abstain are welcome to fill out the voting form that has been distributed. Our officers will collect the Voting Form which has been filled out by the shareholder or their proxies by including the agenda of the Meeting, the name of the shareholder, the number of shares owned or represented and the number of disapproving or blank/abstained votes. Furthermore, our officers will submit it to the Notary to be counted.
- 2) Procedures for Electronic Voting:
 - a. The electronic voting process will be conducted through eASY.KSEI application on the E-Meeting Hall menu, Live Broadcasting sub menu, during the voting period through the E-meeting Hall screen on the eASY.KSEI application started by the Company. The Company grants the Shareholders or their Proxy a maximum time to 5 (five) minutes to cast vote electronically for each agenda item of the Meeting.
 - b. During the electronic voting process, the status "Voting for agenda item no. [] has started" in the 'General Meeting Flow Text' column. If the Shareholder or the Shareholder's Proxy does not vote for a particular Meeting agenda until the implementation status of the Meeting shown in the 'General Meeting Flow Text' column

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changes to "Voting for agenda item no. [] has ended', it will be deemed to have voted abstention for the relevant meeting agenda.

- c. Shareholders and/or Proxies who are present electronically able to cast vote from the convocation until the opening of each agenda item at the Meeting. Shareholders and/or the Proxies who have cast their votes electronically may change or revoke their voting choices at the latest before the Chairman of the Meeting begin to voting for decision-making in each agenda item of the Meeting. If the votes cast prior to the Meeting are not amended or revoked, the votes are binding when the Chairman of the Meeting closes the voting for decision making in each Meeting agenda.
- 3) Based on Article 14 Section 2 point 6 of the Company's Articles of Association, the holders of shares with valid voting rights who are present at the General Meeting of Shareholders but abstain (not voting) are deemed to have cast the same vote as the majority of Shareholders who cast votes.

15. This Rules of Conduct was drawn up with due observance of the provisions of the Company's Articles of Association and the prevailing laws and regulations. Matters that occur during the Meeting that have not been regulated in this Rules of Conduct, will be determined by the Chairman of the Meeting by taking into account the Company's Articles of Association and the prevailing laws and regulations.

Jakarta, May 30, 2024
PT Globe Kita Terang Tbk
Board of Directors